

7 May 1976

STATINTL

MEMORANDUM FOR: [REDACTED]

Chief, Benefits and Services Division

SUBJECT : Erection of Sign Regarding Metrobus Information

REFERENCE : Your Memorandum to Chairman, FAC, dated 26 Apr 1976,  
same subject

1. Your request to place a sign near the carpool locator board in 1-J corridor is approved. However, I would suggest that the message be drastically shortened and recommend the following:

For Metrobus route, schedule and fare  
information, call Extension [REDACTED]

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2. I also recommend that you contact [REDACTED]  
Cartography Division, [REDACTED] for assistance in designing and  
creating the sign and selecting an appropriate location for it.

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[REDACTED]  
Chairman  
Fine Arts Commission

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cc: [REDACTED] CD/GCR

Distribution:

- 0&1 - Addressee (w/Orig. of incoming)
- 1 - [REDACTED] CD (w/cy of incoming memo + Att. 1)
- 1 - FAC files (w/cy of incoming memo + Att. 1)
- Ch/FAC [REDACTED] (w/cy of incoming memo + Att. 1) (May 1976)

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76-1003

26 APR 1976

MEMORANDUM FOR: Chairman, Fine Arts Committee

FROM:

[REDACTED]

Chief, Benefits and Services Division

SUBJECT

: Approval for Erection of Sign Regarding  
Metrobus Information

1. Approval is requested for the placement of a sign next to the carpool locator board which is located in 1-J Corridor. The proposed sign would incorporate the following message:

"For those interested in bus transportation, Metrobus routes, schedules, and fare information may be obtained by calling 637-2437. [REDACTED] Office of Logistics (Room 3E 30, Extension [REDACTED]) also has schedules of those buses that serve the Headquarters Building."

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2. The purpose of the sign is to assist those who may wish to consider Metrobus transportation either as their regular means of transportation to and from work or to solve a temporary or unusual transportation problem. In addition, it is anticipated that the sign may encourage employees to inquire about Metrobus transportation and thereby possibly help to alleviate part of the parking and traffic problems. The sign will provide information which is not currently in the Agency telephone directory or posted on any bulletin boards.

3. The location of the proposed sign next to the carpool locator boards is deemed an appropriate place since it is assumed that some of the employees seeking to alter their current transportation situation would review the carpool locator cards.

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[REDACTED]

Atts:





- (1) Employee Suggestion 76-309
- (2) Carpool System at Crystal City
- (3) Pentagon Bldg. Carpool Computerized System
- (4) Metrobus Schedules

TITLE OR SUBJECT OF SUGGESTION Bus Route Addition to Car Pool Locator Maps	SUGGESTION NO. 76-309
<b>PRESENT METHOD</b> It is Federal and Agency policy to encourage energy saving means of transportation. Many employees do not consider the use of Metro buses for commuting, and are not aware of the routes serving Agency Buildings.	
I SUGGEST that appropriate bus routes be depicted on the Car Pool Locator Maps in use in various Agency buildings, and that current schedules be displayed near-by.	
<b>ADVANTAGES</b> Persons using the Car Pool Locator Maps are looking for alternate means of transportation. Those living near convenient Metro routes may wish to consider buses as well as car pools. It would also be very helpful to those who only occasionally need alternate transportation.	
FORM 2/4 (1-71) USE PREVIOUS EDITIONS <input checked="" type="checkbox"/> SECRET <input type="checkbox"/> CONFIDENTIAL <input type="checkbox"/> ADMINISTRATIVE INTERNAL USE ONLY <input type="checkbox"/> UNCLASSIFIED (47)	

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**For Metrobus route, schedule and  
fare information, call Extension**

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TRANSMITTAL SLIP		DA <i>22 May 76</i>
TO:		
ROOM NO.		
REMARKS:		
<p><i>Originals of attached copy were turned over to O/P today.</i></p> <p><i>not to time</i></p>		
FROM		
ROOM NO.		TENSION

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FORM NO. 241  
1 FEB 55

REPLACES FORM 36-8  
WHICH MAY BE USED.

(47)